

2010-2011

## How will the grants be decided?

Swindon Sports Forum has set up an assessment panel of 4 members of the Sports Forum that will evaluate each application and score it against predetermined criteria to decide which applications are successful.

There will be one annual meeting of the assessment panel to make these decisions in September of each year. Applications need to be submitted by the last day of August each year. Send your application to [geoffhalls@btinternet.com](mailto:geoffhalls@btinternet.com).

## Funding Agreements Monitoring & Evaluation

If the application is successful the club will be required to sign a Funding Agreement that sets out the commitments made by the Sports Forum and the club or individual. Failure to comply with the conditions of the Agreement will result in funding being withdrawn.

The club will also be expected to co-operate with monitoring systems that enable the Sports Forum to meet relevant statutory requirements. For example, clubs will be required to take part in an annual monitoring exercise and to complete a financial monitoring form detailing how the grant has been spent.

Grants must be spent within 12 months of being awarded.

Grants are awarded on the basis of a single application and there should be no assumption or expectation that further funding will be received.

## Good News and Publicity

All Sports Forum Grants have opportunities to create good news stories of people and local communities. As part of your funding agreement we ask that you publicise that you received funding from the Swindon Sports Forum and that you share examples of your activity and publicity with us e.g. photos, newsletters.

## Assistance in completing an application

If you need assistance in completing the Grant Application Form please contact the Charity Information Bureau (CIB) - 01380 729279 or [enquiries@cibwilts.org.uk](mailto:enquiries@cibwilts.org.uk) or contact Voluntary Action Swindon [john@vas-swindon.org](mailto:john@vas-swindon.org) or 01793 538398

## Receiving your application

All applications will be formally acknowledged within 10 working days of receipt.

# GRANTS For sports clubs in Swindon

*Have you had yours?*



**SWINDON  
SPORTS  
FORUM**

the voice of  
the sporting  
community



### Contact us:

#### Swindon Sports Forum

County Ground Lifestyle Centre, Arkells Stand,  
County Road, Swindon, SN1 2EE

Telephone: 07986 264 775

E-mail: [info@swindonsportsforum.org](mailto:info@swindonsportsforum.org)

# GRANTS For sports clubs in Swindon

## Introduction

Swindon Borough Council in conjunction with STFC's Community Initiatives Fund has provided the Swindon Sports Forum with funds to issue grants to Sports Clubs operating within the Borough of Swindon.

### Aims of the Grants

The objective of the grants is to raise the standards of sport in Swindon at all levels and to increase participation in sport.

These standards can be raised through improving performance levels, upgrading facilities, developing coaches and increasing participation levels.

### Who is eligible for Swindon Sports Forum Grants?

Applications can only be made by Authorised Officials of Sports Clubs (and individuals through their Sports Clubs) that operate in Swindon Borough.

### The sports club must be

1. A member of the Swindon Sports Forum
2. Accredited to at least level 1 through Swindon Borough Council or have achieved Clubmark status through WASP, Sport England or their own sport's National Governing Body. (If your club is not yet accredited – contact The Sports and Physical Activity Manager on 01793 617782

### What will be funded?

There will be 3 categories of grant:

1. For Club Development
2. To increase participation
3. For Individuals (only through Head Coach of an accredited club)

**Note:** There is one grant application form for Club Development and Increasing Participation Grants and a separate one for Individual Grant applications

## Three Categories of Grants:

### 1) Club Development

£13,000 is available for club development grants. It is proposed that there will be at least 10 grants made each year of a maximum of £1,200 each. Grants will not be awarded for less than £250. These club development grants can be used for projects to improve:

**Infrastructure, Equipment, Coaching (education, cost of coaching etc), Facilities**

### 2) Increase Participation

Grants can be made to increase participation for groups/individuals including those that are less likely to participate due to limitations. These limitations can be:

**Disability, Ethnicity, Age, Gender, Income, Transport**

£1,500 is available through a minimum of 3 grants of up to £500 (£250 will be the minimum figure granted)

### 3) Individual

Grants can be made to individuals to help them improve and progress as athletes, helping them to reach their full potential. Grants can only be made through the Head Coach of an accredited club (accredited by Swindon Borough Council, the sport's own relevant National Governing Body, WASP etc.). Individual grants can be used for:

**Travel, Equipment, Personal Development, Education i.e. courses**

£2,500 is available for individuals through grants of a maximum of £500.

In the case of these individual grants, the person concerned should reside in the Borough of Swindon though the sports club concerned may operate outside the borough

These individual grants will be judged on their own merit separate from any Club Development grants. Clubs can therefore also bid for a Development Grant or Participation Grant at the same time as an individual grant application from the same club. This is designed to remove any conflict

of interest for a club trying to secure a grant at the same time as one of their members.

Individuals can apply each year and applications will be treated on merit against all those applying in that year. Previous award of a grant by the Sports Forum does not guarantee successful application in subsequent years.

Each individual must be proposed by the Head Coach of the Club. Clubs are only allowed to submit one individual application each year. Cheques for individuals would be paid to their Clubs to enable monitoring.

### Eligibility

Locality - club must operate in Swindon Borough, or if for an Individual they must reside in Swindon Borough

Club must be at least level 1 accredited through SBC, WASP, Sport England or their own National Governing Body.

The assessment panel will favourably consider grants primarily or partly designed to help under 18's.

The funding will only cover the cost of a maximum of 75% of the cost of any project.

Clubs must declare any grants received or applied for from SBC (this will not effect a clubs chances of receiving a Sports Forum grant unless the grant applied for is funding the same project)

Funding can only be for projects that have not yet happened i.e. a club cannot be reimbursed for a previous project.

A club can only receive a maximum of £1200 in funding during any 2 year period e.g. £600 in year 1 and £600 in year 2 or £300 in year 1 and £900 in year 2 etc (excluding Individual grants).

Where we are able to find funding for 50% of a request from other sources, (e.g. the Football Assn fund for replacement goalposts) we will not further top up that grant.

Grants will be decided solely on the basis of the information included on the application form. No correspondence will be entered into.

